

BRANNAN-ANDRUS LEVEE MAINTENANCE DISTRICT

Minutes of Thursday, March 23, 2017

A special meeting of the Brannan-Andrus Levee Maintenance District's Board of Directors was called to order at 9:02 by Vice-President, H. Denis Van De Maele, on the above cited date at the District Office, 310 Second Street, Isleton, California, for the purpose of taking actions to participate in the Delta Levees Subventions Program for FY2017-18, and contract for improvements at the District's Material Reuse Site preparatory to the Levee Stability Berm project at Park Delta Bay.

1. Roll Call. The following were in attendance:

Directors: Harvey Correia, Joe Deak, Gay Giles and H. Denis Van De Maele
Staff: Debbie Phulps, Secretary and Gilbert Labrie, Engineer

2. Business

2.1 Delta Levees Subventions Program for FY2017-18. District Engineer Labrie presented a proposed application budget and elements were discussed. **MSC** (Giles/Correia) adopting the proposed Subventions Program budget; authorizing issuance of a resolution indicating the District's desire to participate in the program for the ensuing year; and authorizing the President or Vice-President to execute all documents relative to the District's participation therein.

Resolution No. 2017-02
Resolution Authorizing the Submittal of a
Delta Levees Subventions Program Application for FY2017-18
and the Execution of Program Documents

WHEREAS, it is the desire of the Brannan-Andrus Levee Maintenance District to participate in the 2017-18 Delta Levee Subventions Program; and

WHEREAS, program participation includes the preparation and submittal of an Application to Participate (with budget), execution of a Work Agreement, and subsequent preparation of a Claim for Reimbursement at year end, and

WHEREAS, the documents necessary for financial participation must be executed by an authorized member of the Board of Directors acting on behalf of Brannan-Andrus Levee Maintenance District;

NOW THEREFORE BE IT RESOLVED, that the Board hereby authorizes President, Larry L. Gardiner, or Vice President, Denis Van De Maele, to execute said documents on behalf of the District.

[End of Resolution]

2.2 Construction Road and Access Ramp at Material Disposal Site. As previously discussed with the Board, to facilitate the stability berm construction adjacent to Park Delta Bay, it was proposed to proceed with development of a construction road and access ramp to the levee crown at the District's material site. As construction documents have developed and engineering staff has interfaced with a local contractor to refine the work, the District Engineer is of the opinion that the work could have the potential to exceed the \$25,000 contracting threshold. Therefore, it is the opinion of the District Engineer that it is in the best interest of the District to proceed to bid the work rather than sole source it. **MSC** (Deak/Giles) to proceed to bid for the proposed work with bids to be received at the April 13, 2017 meeting.

3. Adjournment. With no further business to come before the Board, the meeting was adjourned at 9:25 a.m.

Respectfully submitted,

Debbie Phulps, District Secretary
DCC Engineering Co., Inc.

Date Approved: April 13, 2017
MSC: Giles / Correia